

**NORTHEAST AMBULANCE AND FIRE PROTECTION DISTRICT
MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING**

**FEBRUARY 19, 2010
ORDER OF BUSINESS CONDUCTED**

Call to Order:

The Northeast Ambulance & Fire Protection District Special Board of Directors held a meeting as follows:

Date: February 19, 2010

Place: 7100 Natural Bridge, Administration Office Building, St. Louis MO 63121

The Special Board Meeting was called to order at 7:35p.m., by Director Derek Mays – Chair of the Board.

Roll call of Officers:

The roll was called and the following directors were present:

Rhea Willis, Secretary-Treasurer	Present
Bridget Quinlisk-Dailey	Present
Derek Mays-Chairman	Present

Director Mays stated that bids are submitted under considerations and the Board of Directors will review files and make a determination.

It was moved by Director Mays and seconded by Director Willis to review names for bid proposals for Accounting Services for the District.

- **C.R. Williams & Associates, LLC**
- **Charles A. Stewart, JR., CPA**
- **Randle & Associates, LLC**
- **Purk & Associates, P.C.**
- **Huber, Ring, Helm & Co., P.C.**

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The motion #1 carried by the following vote:

Rhea Willis	Aye
Bridget Quinlisk-Dailey	Aye
Derek Mays	Aye

Director Mays wanted to know if any of the Board of Directors had any knowledge or advice on any of the Firms.

Director Quinlisk-Dailey wanted to know why CR Williams and Associates, met with the Board of Directors previously.

Legal Officer Gray stated that CR Williams and Associates were at one time highly recommended by the State Auditors office.

Director Mays stated that Purk & Associates came highly recommended and would like to give them a strong look.

Director Willis stated that she had no conflict of interest of any of the Firms.

Director Quinlisk-Dailey stated that she had no conflict of interest of any of the firms but she had a business card from CR Williams and Associates.

Director Mays wanted to know, if there were any Conflict of Interest from any Board Members with any of the Firms.

Director Mays stated that he wanted to look at some financial documents and wanted to get started as quickly as possible. Also stated that he will meet with a Paul Gallant about to review documents, no fee will be involved.

Director Willis and Director Quinlisk –Dailey wanted the opportunity to talk to the Mr. Gallant as well.

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Director Mays wanted to know how bills were processed. Are they paid on a monthly basis?

Chief Elgin discussed the process and the problems concerning the bills.

Director Quinlisk-Dailey wanted to know about a Fee Agreement with FBD and wanted a follow-up to discuss the correction on signatures.

Director Mays wanted to review bills and minutes no later than Friday.

Reading & Approval of Previous Meeting Minutes: None

FINANCIAL REPORTS: None

Treasurer's Report: None

Unbudgeted Bills to be paid:

The check Register of Bills to be paid dated as follows was distributed in writing to the Board of Directors, February 19, 2010, just for reviewing.

Chief Medical Officer's Report: None

Chief's Report: None

Legal Officers Report:

Legal Officer Gray discussed two Petitions that were served on the District.

Reports and Comments of Other Officers, Consultants, Agents & Employees:
None

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Committee Reports: None

Pension: None

Ordinances: None

Old Business: None

New Business: None

Fixing Date and Place of Next Meeting

None

Public Comment, Correspondence and Petitions:

- A resident stated that the Legal Officer stated that he gave all documents to the State Auditors Office that was requested. A resident stated that documents were not given as requested.
- Legal Officer Gray stated that he needed to be clear on the statement made by the resident. Officer Gray stated that documents were given inside the court room to one of the State Auditors Attorney.
- A resident wanted to know why an Officer has information housed at the Engine House for the State Auditor. Why weren't items sent to the State Auditors Office?
- Chief Elgin stated that she would look into the matter further.
- A resident wanted to know if the District would consider a Forensic Accountant.
- Director Mays stated that he was looking for a good Accountant to move the District forward.
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- **Director Quinlisk-Dailey wanted to know if we could take another look at the Resolution that was passed on law enforcement entering into the Administration Building. Wanted to know if we knew of any law enforcer coming to the Administration Building and not being able to enter.**
- **A resident wanted to know how many employees are out on leave from work. Also, how many employees should be working at the District compared to other Fire District of this size?**
- **Chief stated that she is working on staffing and the Use of spending District money wisely.**
- **A resident asked if the District had Management and or General Liability Insurance to demote employees.**
- **Director Mays stated that he will look into the Insurance and Employment Liability concerns.**
- **A resident suggested Last In First Out method in laying off employees.**

Resolutions: None

Board of the Directors did not need to go into Closed Session.

Reconvening of Open Meeting

None

Adjournment:

It was moved by Director Quinlisk-Dailey and seconded by Director Willis to adjourn at 8:19 PM.

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The Motion #2 carried by the following vote:

Director Willis	Aye
Director Quinlisk-Dailey	Aye
Director Mays	Aye

The meeting was adjourned at 8:19p.m.

Certification: This is to certify that the foregoing is a true and accurate record of the minutes of proceedings for the meeting of the Board of Directors of the Northeast Ambulance and Fire Protection District held on the date first set forth herein above.

By: _____
Linda A. Love-Tolbert, Recording Secretary

Approved this _____ day of _____, _____.

Derek Mays, Chairman of the Board

Attest: _____
Rhea Willis, Secretary of the District