

**NORTHEAST AMBULANCE AND FIRE PROTECTION DISTRICT
(F/K/A/ NORMANDY FIRE PROTECTION DISTRICT)
MINUTES OF BOARD OF DIRECTORS MEETING**

**JANUARY 26, 2010
ORDER OF BUSINESS CONDUCTED**

Call to Order:

The Northeast Ambulance & Fire Protection District Board of Directors held a meeting as follows:

Date: January 26, 2010

Place: 7302 Pasadena Blvd- Fire House, St. Louis MO 63121

The Meeting was called to order at 6:08p.m., by Director Rhea Willis – Acting Chair of the Board

Roll call of Officers:

The roll was called and the following directors were present:

Rhea Willis, Acting Chairman, Secretary-Treasurer Present

Bridget Quinlisk-Dailey Present

Acting Chairman Director Willis wanted a moment of silence for the people of Haiti.

Reading & Approval of Previous Meeting Minutes:

The minutes for the Board meeting held on January 19, 2010 were distributed in writing to the Board of Directors on January 26, 2010.

It was moved by Director Willis seconded by Director Quinlisk-Dailey, to approve the minutes as presented for January 19, 2010 with corrections.

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The motion#2 carried by the following vote:

Director Willis	Aye
Director Quinlisk-Dailey	Aye

FINANCIAL REPORTS:

Treasurer's Report: Acting Chairman Director Willis read the Treasurer's Report it is as followings:

TREASURER REPORT FOR THE JANUARY 26, 2010 BOARD OF DIRECTORS MEETING

INCOME

Tax Revenue	No tax revenue received from St. Louis County
Permits/Fire Reports/Miscellaneous	0.00
Interest	<u>\$55.90</u>
Total Revenue	\$55.90

BANK ACCOUNT BALANCES

Operations Checking	\$38,267.84
Sweep Account	\$1,796,797.01
Super Saver	\$130,492.22
Bond Account	\$11,675.78
Truck and Equipment	\$2,079.21
Ambulance Savings	\$30,164.28
Pension Savings	\$5,796.47
Public Relations	\$14.00
Pulaski Ambulance Savings	\$519,984.19
Pulaski Money Market	\$44,244.16

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TOTAL \$2,579,515.16

EXPENSES

Payroll of January 17, 2010 \$164,379.54

General Expenses Week of January 25, 2010

Unbudgeted Bills to be paid:

The check Register of Bills to be paid dated as follows was distributed in writing to the Board of Directors, January 26, 2010.

It was moved by Director Willis and second by Director Quinlisk-Dailey to pay the unbudgeted bills.

The motion #1 carried by the following vote:

Director Willis **Aye**

Director Quinlisk-Dailey **Aye**

Chief Medical Officer's Report: None

Chief's Report:

- Chief Elgin discussed Personnel changes in making recommendations in reduction of support staff for budgetary reasons.
- Chief Elgin wanted a motion from the Directors to accept the Mission Statement, Vehicle Policy and changing the payroll system from ADP to Paycheck for the Northeast Ambulance and Fire Protection District.
- Chief Elgin discussed the implementation of Shell Fleet cards for the Fire District Staff vehicles. The Fleet cards are set up and assigned to each vehicle with a pin number. The use of the Fleet cards will begin February 1, 2010. She discussed this would be used in conjunction with turning in

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Ordinances: None

Resolution: #119

Old Business: None

New Business: None

Fixing Date and Place of Next Meeting

It was moved by Acting Chairman Director Willis and seconded by Director Quinlisk-Dailey that the regular open meeting would be held on Monday, February 1, 2010.

The Motion #6 carried by the following vote:

Director Willis Aye

Director Quinlisk-Dailey Aye

Acting Chairman Director Willis wanted to set Ground Rules before the Public Comments, and Correspondence and Petitions begun. They are follows:

1. Please Hold all comments until time to speak
2. Please limit questions to 3 minutes or less
3. If we cannot answer your questions today we will get back to you on the next meeting.

Public Comment, Correspondence and Petitions:

There were discussions on progress made with the Master on Friday's meetings.

- A resident wanted to know if the young man brought the newspaper article in from comments made during week previous.
- A resident wanted to know why Joseph Washington was being paid.
- A resident wanted to know were the minutes were for tonight.

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- A resident wanted to know why children were in the Work Place and if we had insurance on children in the building.
- A resident suggest keeping fire fighters and support the cut of Personnel Staff.
- A resident wanted to know if the \$450,000.00 will be transferred the same way with or without conditions. Also, if the money will not be spent before taking it out of the bank.
- A resident wanted to know why we have a payment for Barnes St. Peters and do we take patient were they want to go.
- A resident wanted to know why Director Quinlisk- Dailey had no package of information and why didn't she get the information earlier.
- A resident wanted to know why the bills were not broken down on the Treasurers Report and why the payroll is not separated from this report.
- A resident wanted to know why 4704 was parked outside of a previous Directors House for an hour.
- A resident wanted to know if the board meetings could be cut.
- A resident wanted to know why the Fire Truck and two Ambulances were parked at the Administration Building at 10:00a.m. in the morning and why not at the Fire House.
- A resident wanted to comment on improvements in the district since his first meeting. Also, wanted to commend the Fire Chief on her efforts.

Resolution #119 - Resolution to go into Closed Session of the Board of Directors of the Northeast Ambulance and Fire Protection District.

It was moved by Director Willis and second by Director Quinlisk-Dailey to go into closed meeting to discuss personnel and legal actions.

The Motion #7 carried by the following vote to go into closed session:

Director Willis	Aye
Director Quinlisk-Dailey	Aye

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Board of the Directors went into Closed Session at 7:15p.m.

Reconvening of Open Meeting

The Closed Session having adjourned, the open meeting of the Board was reconvened and called to order at 9:51pm., all Directors present.

It was moved by Director Willis and seconded by Director Quinlisk-Dailey to reconvene to open session meeting.

The Motion #8 carried by the following vote:

Director Willis	Aye
Director Quinlisk-Dailey	Aye

It was moved by Director Willis and seconded by Director Quinlisk-Dailey to Demote Assistant Chief Peter O’Neal and Assistant Chief Robert Manual to the rank of Private with 8 months of probation with a performance evaluation at the end of 8 months with top Privates pays for both in accordance with their credentials.

The Motion #9 carried by the following vote:

Director Willis	Aye
Director Quinlisk-Dailey	Nay

Adjournment:

The meeting was adjourned at 9:53p.m.

Certification: This is to certify that the foregoing is a true and accurate record of the minutes of proceedings for the meeting of the Board of Directors of the Northeast Ambulance and Fire Protection District held on the date fires set forth herein above.

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By: _____
Linda A. Love-Tolbert, Recording Secretary

Approved this _____ **day of** _____, _____.

Rhea Willis, Acting Chair and Secretary of the Board

Attest: _____
Bridget Quinlisk-Dailey, Director